

FORWARD PLAN SEPTEMBER 2005 - DECEMBER 2005
(including indicative Forward Plan January 2006 - August 2006)

LAST UPDATED 17.8.05

The Forward Plan sets out the key decisions that the Executive and Individual Executive members intend to take over the following four months, together with key decisions by officers. The Plan is updated each month and re-published and can be obtained from the Constitutional Team, Room 315, Southwark Town Hall, Peckham, London SE5 8UB, telephone 020 7525 7232/7221.

The Forward Plan also includes budget and policy framework matters on which the Executive will make a recommendation to Council Assembly.

The Forward Plan is divided into three parts:

Part One - Executive Key Decisions (and budget and policy framework items)

Part Two - Individual Executive Key Decisions

Part three - Officer Key Decisions



Decision Title	Summary of Decision to be made	Type of Decision	Decision Taker	Decision Period	Consultation	Representations To	Lead Officer	Executive Member	Last Updated
Aylesbury Estate Options appraisal	To agree the future direction of the Aylesbury regeneration programme.	Key Decision - Financial threshold exceeds 500,000 and Significant impact on the community	Executive	Sep 2005	Housing dept. Early Tenants & Residents Association and board consultation on content.	Martin Smith on 020 7525 4904	Paul Evans	Richard Porter	12.8.05
Application for the approval of the Waterloo Quarter Business Allowance (WQBA) Bid proposal	To approve the draft WQBA proposal to become a Business Improvement District (BID). The proposer will give a presentation setting out the key objectives and implications of the proposal, accompanied by a completed checklist and a recommendation from Officers. Following this, final approval and sign off of the proposal will be delegated to the relevant Executive Member.	Non-key Decision	Executive	Oct 2005	Legal, Electoral Services, Environmental Services, Tourism, Ec Development, Planning Policy, Transport, Strategic Services	Rita Chatzinikoli on 020 7525 5376	Paul Evans	Richard Porter	12.8.05
Policy and Resourcing Strategy	Executive to discuss the high level resourcing position for the council for 2006-09	Key Decision - Significant impact on the community	Executive	Oct-05	All Departments and Executive Members	Stephen Gaskell (57293)	Duncan Whitfield	Lorraine Zuleta	18.8.05
Gateway 1 - Procurement Strategy approval - Home to School Transport	That the Executive approves the procurement strategy outlined in the report for the tender of a new home to school transport contract	Key Decision - Financial Threshold exceeds £500,000	Executive	Oct 2005	Southwark Education and Passenger Transport Services	Simon Armes	Sarah Naylor	Caroline Pidgeon	12.8.05

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Gateway 1 - Procurement Strategy Approval - Council energy contracts	Approval of the procurement strategy for the award of Council energy contracts, and approval of the delegation of decision making authority for the award of energy contracts from 2006 to the Chief Executive.	Key Decision - Financial Threshold exceeds £500,000	Executive	Oct 2005	Leaseholders, council departments	Catherine Russell on 020 7525 3848	Bob Coomber	Lorraine Zuleta	12.8.05
Elephant and Castle S106 Housing.	Approve arrangements for directing affordable housing produced through market housing schemes in the Elephant and Castle master planning area to the Heygate re-housing programme	Key Decision - Significant impact on community	Executive	Oct 2005	Heygate T&RA, all relevant council departments, ward councillors and executive members	Chris Horn on 020 7525 4917	Paul Evans and Keith Broxup	Catherine Bowman	12.7.05
Elephant & Castle regeneration: council landholding options	Agree preferred strategic options for extracting value from Council landholdings as part of the Elephant and Castle regeneration. This will have implications for the process by which the commercial developer is selected.	Key Decision Significant impact on the community, Financial Threshold exceeds 500,000	Executive	Oct 2005	Executive members, key departments	Chris Horn on 020 7525 4917	Paul Evans	Catherine Bowman	12.7.05
Community Councils policy and guidance and review of community fund	Guide policy for future revenue fund decisions at community councils. To review the evaluation of the community fund and to agree next steps for how the principals of the community fund could be rolled out across all community councils.	Key Decision - Financial Threshold exceeds £500,000.	Executive	Oct 2005	Chairs of community councils, COT, legal, finance	Russell Profit/Donald Forde on 020 7525 1016 / 1005.	Paul Evans	Nick Stanton	12.7.05
Procurement strategy for new build housing and new build day centre in Aylesbury South West Corner.	To approve the process for tendering to RSLs for the delivery of affordable housing units and re-provision of Aylesbury day care centre. The report will include an explanation of the development aims and will request approval to appropriate the land for development purposes.	Key Decision - Financial Threshold exceeds £500,000	Executive	Oct 2005	Housing , Social Services, SBDS, Legal and Finance, Aylesbury NDC, Property team.	Adeola Dada on 020 7525 3126	Paul Evans	Richard Porter / Denise Capstick	29.06.05

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Office Accommodation Review	Agree the strategy for office accommodation	Key Decision - Financial Threshold exceeds £500,000	Executive	Oct 2005	All departments and Executive Members	Matthew Jackson on 020 7525 1332	Paul Evans	Richard Porter/ Lorraine Zuleta	13.06.05
Gateway 2 : Award of contract for the refurbishment and renovation of Charlotte Sharman Lodge	Approval of contract award for work to renovate building to produce a child care centre and training facility, funded by SRB, s106 and capital fund.	Key Decision - Financial Threshold exceeds £500,000	Executive	Oct 2005	Legal, finance, procurement, Charlotte Sharman School, local T&RA	Tony Moseley on 020 7525 4903	Paul Evans	Catherine Bowman	12.4.05
Modernising Face to Face Services - Income Collection	To report to Executive on the outcome of a review of Council income collection activity following the closure of 2 Cash Offices in September 2004	Key Decision - Significant impact on the community	Executive	Oct 2005	Departmental Consultation via Individual decision making. Consultation will be undertaken with users of cash offices and others in line with recommendations made by OSC	Joe Brady / Cliff Robinson 020 7525 2136	Keith Broxup	Lorraine Zuleta	12.8.05
Aylesbury Estate - Delegation of Decision on Award of Works Contract	Agree the delegation of the contract award to chief officer or individual decision making. Approve the procurement process for the selection of consultants for phase 2 works.	Key Decision - Financial Threshold exceeds £500,000	Executive	Oct 2005	Aylesbury NDC, legal, housing, finance	Andrew Brown on 0207 525 3657	Paul Evans	Richard Porter	12.4.05
Canada Water Masterplan	Agree to submit masterplan to planning	Key Decision - Significant impact on the community	Executive	Oct 2005	Community groups, residents, stakeholders, all relevant council departments, ward councillors and executive members	Adam Faulkner on 020-7525 5538	Paul Evans	Richard Porter	13.06.05
Dulwich Supplementary Planning Guidance (SPG)	Approve the final Dulwich SPG for adoption.	Key Decision - Significant impact on community	Executive	Oct 2005	Community groups, residents, stakeholders, all relevant council departments, ward councillors and executive members	Sarah Beuden on 020 7525 5345	Paul Evans	Richard Porter	14.12.04

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Decision Title	Summary of Decision to be made	Type of Decision	Decision Taker	Decision Period	Consultation	Representations To	Lead Officer	Executive Member	Last Updated
Report back on regeneration policies and the impact on small and medium sized enterprises (SME) and black minority ethnic (BME) businesses	To approve the implementation plan based on the recommendations set out in the original BME/SME paper which was presented to executive in November 2004, to note current progress and to approve amendments to recommendations based on Ouseley review findings	Key Decision - Significant impact on community	Executive	Oct 2005	Regeneration department, finance, procurement, social policy, other local authorities	Andy Scott on 020-7525-5678	Paul Evans	Richard Porter	12.7.05
Review and endorsement of revised employment strategy	To endorse the revised strategic plan for employment and to endorse the tasks contained in the revised action plan	Key Decision - Significant impact on the community	Executive	Oct 2005	All departments were consulted in drawing up the original strategy and will be consulted again for this review. Members of Employment Task Group and other stakeholders will be consulted. Consultation will take place through written communication, task group forum and stakeholder consultation event.	Andy Scott on 020-7525-5678	Paul Evans	Richard Porter	12.7.05
Review and endorsement of revised enterprise strategy	To endorse the revised strategic plan for enterprise and to endorse the tasks contained in the revised action plan	Key Decision - Significant impact on the community	Executive	Oct 2005	All departments were consulted in drawing up the original strategy and will be consulted again for this review. Members of Employment Task Group and other stakeholders will be consulted. Consultation will take place through written communication, task group forum and stakeholder consultation event.	Andy Scott on 020-7525-5678	Paul Evans	Richard Porter	12.7.05

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Equalities Scheme 2005-2008	Agreement of new Equalities Scheme 2005-08, that sets out our programme of Equality Impact Assessments from 2005-2008.	Key Decision - Significant impact on the community	Executive	Oct 2005	Extensive consultation has been carried out with "generic" and "targeted" community groups and with staff. A report on the consultation carried out to inform the Scheme is attached as an appendix to the main report..	Jules O'Mahoney x 57491	Bob Coomber	Columba Blango	15.8.05
Draft Statement of Community Involvement - Adoption for submission to Secretary of State	The SCI sets out how the council will consult with the community on planning documents and applications. Approval is required on the final draft document to be submitted to the Secretary of State	Key Decision - Significant impact on the community	Executive	Nov 2005	all key internal stakeholders and departments, GOL, GLA	Julie Seymour on 020 7525 0508	Paul Evans	Richard Porter	13.6.05
Elephant and Castle - Central Area Compulsory Purchase Order	To resolve to make a compulsory purchase order in support of the Elephant and Castle regeneration	Key Decision - Financial Threshold exceeds £500,000	Executive	Nov 2005	Heygate T&RA, all relevant council departments, ward councillors and executive members	Chris Horn on 020 7525 4917	Paul Evans	Catherine Bowman	13.6.05
Quarter 2 Performance Report	Executive to discuss the council's performance against the corporate basket of indicators for quarter 2	Key Decision - Significant impact on the community	Executive	Nov 2005	All departments	Stephen Gaskell (57293)	Sarah Naylor	Paul Kyriacou	18.8.05
Elephant and Castle Commercial Partner Selection Stage 3	To agree the evaluation of stage 2 submissions and list of bidders to be invited to participate in stage 3	Key Decision Significant on the community	Executive	Nov 2005	Relevant council departments and ward members	Chris Horn on 020 7525 4917	Paul Evans	Catherine Bowman	12.8.05
Policy and Resourcing Strategy	Executive to discuss the medium term options and implications for resourcing for the council for 2006-09	Key Decision - Significant impact on the community	Executive	Dec 2005	All Departments and Executive Members	Stephen Gaskell (57293)	Duncan Whitfield	Lorraine Zuleta	18.8.05
Draft Corporate Plan 2006-09	Executive to discuss the draft Corporate Plan 2006-09	Key Decision - Significant impact on the community	Executive	Dec 2005	All Departments and Executive Members	Matthew Wallbridge (57379)	Sarah Naylor	Paul Kyriacou	18.8.05

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Affordable Housing Supplementary Planning Guidance (SPG)	Approve the final affordable housing SPG for adoption.	Key Decision - Significant impact on community	Executive	Dec 2005	Community groups, residents, stakeholders, all relevant council departments, ward councillors and executive members	Lisa O'Donnell on 020 7525 5475	Paul Evans	Richard Porter	11.3.05
London Borough Grants Scheme 2006/2007	That the budget and Southwark's levy for 2006/7 to be recommended by the London Boroughs Grants Committee be approved.	Key Decision - Financial Threshold exceeds £500 000 and Significant impact on the community	Executive	Dec 2005	London Boroughs Grants committee, council departments, other stakeholders	Triumphant Oghre on 020 7525 7418)	Sarah Naylor	Lorraine Zuleta	11.7.05
Lady Gomm House, Hawkstone Road, SE16	Approve terms for disposal	Key Decision - Financial Threshold exceeds £500 000.	Executive	Dec 2005	Ward Members and inter-departmental	Jean Rahman on 020 7525 5359	Paul Evans	Lorraine Zuleta	13.06.05
Modernising Contract Standing Orders	Report back to Executive regarding adoption of revised procedures following on from executive decision of 2 March 2004	Key Decision - Significant impact on the community	Executive	Dec 2005	Consultation process via Strategic Development Forum and Capital Investment Strategy (Council Managers with a procurement responsibility)	Paul Deegan on 020 7525 3616	Sarah Naylor	Lorraine Zuleta	17.8.05
Award of Community Support grants to Voluntary Sector organisations.	Allocation of funding under Community Support Budget to voluntary organisations for the year 2006-7.	Key Decision - Significant impact on the community	Executive	Jan 2006	Equality Impact assessment of programme carried out 2005-6.	Bonjie Royal x 57389	Bob Coomber	Lorraine Zuleta	15.8.05
Disposal of Site at Bear Gardens	To approve the disposal of land and buildings at Bear Gardens	Key Decision - Financial Threshold exceeds £500,000	Executive	Jan 2006	Education and The Globe Theatre	Tim Thompson on 020 7525 5422	Paul Evans	Lorraine Zuleta	12.8.05

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Peckham Partnership Phase 7a - Sale of Land	Seek approval to the terms for proposed sale of Peckham Partnership Phase 7a for residential development	Key Decision - Financial Threshold exceeds £500,000	Executive	Jan 2006	Housing (Initiatives, and Neighbourhood Office), Planning (inc. Urban Design and Traffic), Peckham Programme	Jeremy Pilgrim on 020 7525 1133	Paul Evans	Richard Porter/ Lorraine Zuleta	12.8.05
Peckham Partnership Phase 7d - Sale of Land	Seek approval to the terms for proposed sale of Peckham Partnership Phase 7d for residential development	Key Decision - Financial Threshold exceeds £500,000.	Executive	Jan 2006	Housing (Initiatives, and Neighbourhood Office), Planning (inc. Urban Design and Traffic), Peckham Programme	Jeremy Pilgrim on 020 7525 1133	Paul Evans	Richard Porter/ Lorraine Zuleta	12.8.05
Corporate Plan 2006-09	Executive to agree the Corporate Plan 2006-09	Key Decision - Significant impact on the community	Executive	Feb 2006	All Departments and Executive Members	Matthew Wallbridge (57379)	Sarah Naylor	Paul Kyriacou	18.8.05
Quarter 3 Performance Report	Executive to discuss the council's performance against the corporate basket of indicators for quarter 3	Key Decision - Significant impact on the community	Executive	Feb 2006	All departments	Stephen Gaskell (57293)	Sarah Naylor	Paul Kyriacou	18.8.05
Policy and Resourcing Strategy	Executive to discuss the setting of Council Tax, and to agree the revenue and capital budget for 2006-09	Key Decision - Significant impact on the community	Executive	Feb 2006	All Departments and Executive Members	Stephen Gaskell (57293)	Duncan Whitfield	Lorraine Zuleta	18.8.05

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Gateway 2 - Award of contract for partnering arrangements in the newly formed Transport Planning Service	Agreement of contract for the provision of services within the newly formed Transport Planning Service	Key Decision - significant impact on the community	Executive Member for Regeneration and Economic Development	Sep 2005	Strategic Director of Regeneration, Strategic Director of Environment and Leisure	Tony Smedley on 020 7525 5544 (Andrew Nesbitt)	Paul Evans	Richard Thomas	12.7.05
Adoption of Draft Statement of Community Involvement (SCI) for consultation	The SCI sets out how the council will consult with the community on planning documents and applications. Approval is required on the draft document for consultation to be submitted to GOL within the set timescales	Key Decision - Significant impact on the community	Executive Member for Regeneration and Economic Development	Sep 2005	all key internal stakeholders and departments, GOL, GLA	Julie Seymour on 020 7525 0508	Paul Evans	Richard Porter	12.7.05
Gateway 2 - Award of contract for Stationery, Electronic Office Supplies, Print Room Paper and School Supplies	Approval of contract award for stationery, electronic office supplies, print room paper and school supplies	Key Decision - Financial Threshold exceeds £500,000	Executive Member for Resources	Sep 2005	All Departments and Executive Members	Aker Arungah 020 7525 3439	Bob Coomber	Lorraine Zuleta	17.8.05
Gateway 2: Award of contract for corporate property repair and maintenance contract (part 2)	Award of corporate property repair and maintenance contract comprising of 2 x building fabric contracts. The decision to delegate authority for the award of contract to Individual decision making/Chief Officer was taken as part of the Gateway 1 report 14/12/04	Key Decision - Financial Threshold exceeds £500 000.	Executive Member for Resources	Sep 2005	All departments, legal, finance, procurement	Matthew Hunt on 020-7525 5674	Paul Evans	Lorraine Zuleta	13.6.05
Gateway 2: Award of contract for corporate property repair and maintenance contract (part 1)	Award of corporate property repair and maintenance contract (part 1) comprising of 5 x building services maintenance contracts and 1 x minor adaptations contract . The decision to delegate authority for the award of contract to Individual decision making/Chief Officer was taken as part of the Gateway 1 report 14/12/04	Key Decision - Financial Threshold exceeds £500 000.	Executive Member for Resources	Sep 2005	All departments, legal, finance, procurement	Matthew Hunt on 020-7525 5674	Paul Evans	Lorraine Zuleta	12.8.05

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Gateway 2 - Corporate Security Contract	Award of contract to provide a comprehensive range of security services to the municipal estate	Key Decision - Financial Threshold - exceeds £500,000	Executive Member for Resources	Sep 2005	All departments, legal, finance, procurement	Matthew Hunt on 020-7525 5674	Paul Evans	Lorraine Zuleta	12..8.05
Award of contract for phase 1a of Aylesbury estate regeneration works	Approval of contract award for early phase of Aylesbury estate regeneration works. As set out in the procurement strategy report decision has been delegated to Individual decision making/Chief Officer	Key Decision - Financial Threshold - exceeds £500,000	Executive Member for Regeneration and Economic Development	Sep 2005	Legal, Finance, NDC, Housing	Andrew Brown on 0207 525 3657	Paul Evans	Richard Porter	12.4.05
Award of Contract for Phase 1b of Aylesbury Estate Regeneration Works	Award of contract for consultants for phase 1b works on Aylesbury Estate as delegated in Procurement strategy report agreed by Executive.	Key Decision - Financial Threshold - exceeds £500,000	Executive Member for Regeneration and Economic Development	Sep 2005	Aylesbury NDC, legal, housing, finance	Andrew Brown on 0207 525 3657	Paul Evans	Richard Porter	12.4.05
Gateway 2: Award of contract for Partnering Arrangements in the newly formed Transport Planning Service	Agreement of contract for the provision of services within the newly formed Transport Planning Service	Key Decision - significant impact on the community	Executive Member for Regeneration and Economic Development	Oct 2005	Strategic Director of Regeneration, Strategic Director of Environment and Leisure	Kendal Mackay on 020 7525 2290 (Andrew Nesbitt)	Paul Evans	Richard Thomas	12.8.05

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Gateway 2: Award of contract for Partnering Framework Contract for major works to municipal buildings	Award of contract for the Partnering Framework Contract for major works to municipal buildings. This will cover the existing planned preventative maintenance external works we undertake, ongoing Disability Discrimination Act work and works under the Capital Property Works Programme. The decision to delegate authority for the award of contract to individual decision making/chief Officer was taken as part of the Gateway 1 report (March 2005)	Key Decision - Financial Threshold exceeds £500 000.	Executive Member for Resources	Dec 2005	All departments, legal, finance, procurement	Matthew Hunt on 020-7525 5674	Paul Evans	Lorraine Zuleta	12.4.05

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Southwark Emergency Plan	Approval of the Southwark Emergency plan for publication in accordance with the Civil Contingencies Act 2004.	Key Decision - Significant Impact on the community	Chief Executive	Sep 2005	Southwark Emergency Planning Forum including other category 1 responders	David Cloake on 020 7525 7417	Sarah Naylor	Richard Porter	16.8.05
Gateway 2 - Award of Contract - Peckham One Stop Shop	Award of major works contract	Key Decision - Financial Threshold exceeds £500,000	Assistant Chief Executive (Improvement and Development)	Sep 2005	With council departments, neighbourhood forums, questionnaires at access points, tenants visit to slough one stop shop, community councils, tenants and other stakeholders	Christos Pishias on 020 7525 0637	Bill Murphy	Paul Kyriacou	8.6.05
Gateway 2 - Award of Contract - Electricity Supplies to Street lighting	Award of the contract to supply electricity to street lighting	Key Decision - Financial Threshold exceeds £500,000	Chief Executive	Sep 2005	Key stakeholders	Catherine Russell on 020 7525 3848	Sarah Naylor	Lorraine Zuleta	8.6.05
Gateway 2 - Award of Contract - Electricity Supplies to 100kWh Sites	Award of the contract to supply electricity to 100kWh sites	Key Decision - Financial Threshold exceeds £500,000	Chief Executive	Sep 2005	Consultation undertaken with key stakeholders including Leaseholders	Catherine Russell on 020 7525 3848	Sarah Naylor	Lorraine Zuleta	12.8.05
Peckham Partnership Phase 7a Demolition	Seek approval to the appointment of a contractor to demolish the buildings in Phase 7a of the Peckham Partnership - to facilitate private sale and development	Key Decision - Financial Threshold - exceeds £250,000	Strategic Director for Regeneration	Nov 2005	Housing, Planning, Peckham Programme	Jeremy Pilgrim on 020 7525 1133	Paul Evans	Richard Porter/ Lorraine Zuleta	12.4.05
Peckham Partnership Phase 7d Demolition	Seek approval to the appointment of a contractor to demolish the former Sumner Workshop building to facilitate private sale and development	Key Decision - Financial Threshold exceeds £250,000.	Strategic Director of Regeneration	Nov 2005	Housing, Planning, Peckham Programme	Jeremy Pilgrim on 020 7525 1133	Paul Evans	Richard Porter/ Lorraine Zuleta	12.4.05
Gateway 2 - Award of contract - Monthly billed maximum demand electricity supplies	Award of contract	Key Decision - Financial Threshold exceeds £500,000	Chief Executive	Mar 2006	Leaseholders	Catherine Russell on 020 7525 3848	Sarah Naylor	Lorraine Zuleta	11.7.05
Gateway 2 - Award of contract - Quarterly billed electricity supplies	Award of contract	Key Decision - Financial Threshold exceeds £500,000	Chief Executive	Mar 2006	Leaseholders	Catherine Russell on 020 7525 3848	Sarah Naylor	Lorraine Zuleta	11.7.05
Gateway 2 - Award of Contract - Gas Supplies to sites consuming under 25,000 therms	Award of contract	Key Decision - Financial Threshold exceeds £500,000	Chief Executive	Oct 2006	Leaseholders	Catherine Russell on 020 7525 3848	Sarah Naylor	Lorraine Zuleta	11.7.05

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CHIEF OFFICERS

Bob Coomber	Chief Executive
Keith Broxup	Strategic Director of Housing
Chris Bull	Strategic Director of Social Services
Gill Davies	Strategic Director of Environment & Leisure
Paul Evans	Strategic Director of Regeneration
Alison Delyth	Strategic Director of Education

OTHER OFFICERS:

Romi Bowen	Director of Children's Services
Duncan Whitfield	Director of Finance
Deborah Holmes	Borough Solicitor
Bill Murphy	Assistant Chief Executive (Improvement and Development)
Sarah Naylor	Assistant Chief Executive (Performance and Strategy)